

Remote learning

Remote learning is an educational approach where instruction occurs while pupils and teachers are physically separated, often facilitated by digital technology. It allows learning to happen outside traditional classrooms, enabling access to education from anywhere.

At Coquet Community School, we understand the need to continually deliver high-quality education, including during periods of remote education – whether for an individual pupil or for many. Circumstances where remote education will be considered will fit into the following three categories:

- School closures or restrictions on attendance, where school access for pupils is restricted e.g. due to extreme weather
- Individual cases where a pupil is unable to attend school but is able to learn e.g. infectious illness
- Where a pupil is on site but in a non-classroom space. We will provide access to live lessons in this situation.

Remote learning off site

Remote education should not be viewed as equal to attendance in school and the period of physical absence should end as soon as possible. Pupils receiving remote education will be marked absent in line with the Pupil Registration Regulations. If school is closed unexpectedly, parents/carers will receive a message via the MCAS app, information will also be posted on social media and the school website. Remote learning resources will be uploaded to Google Classroom as soon as is feasibly possible.

If a child has an infectious illness (or similar reason for absence which prevents them from attending school), we aim for work to be provided on their second day of absence. Parents/carers are required to contact their child's Year Manager as soon as the absence regarding an infectious illness (or likewise) is known. The Year Manager will then contact the child's teachers. This work can be accessed via Google Classroom.

For whole school remote learning, pupils and staff will maintain a good work ethic during the period of remote learning. Work will follow the normal curriculum and pupils should begin each lesson at the usual start time. Each session will last approximately 45 minutes to provide pupils with a short screen break between lessons. Work will be shared and submitted via the Google Classroom.

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support these pupils to access remote education:

- If parents/carers contact school to inform us digital access is a difficulty, every attempt is made to support the family to rectify the difficulty
- A limited number of laptops can be loaned to families on a short-term basis
- Keyboards can be loaned to families so that pupils can access their Google Classroom using a games console
- Paper resources can be provided should both of these methods be unsuccessful. However, this must be a last resort
- Pupils and parents/carers will be required to maintain the upkeep of any equipment they use to access remote learning resources. If a pupil is provided with school-owned equipment, the pupil and their parent/carer will be expected to adhere to the Acceptable Use Agreement prior to commencing remote learning

- The ICT manager is not responsible for providing technical support for equipment that is not owned by the school
- The school will not contribute to any household expenses incurred while pupils learn remotely, e.g. heating, lighting or council tax
- The school will not reimburse any costs for travel between pupils' homes and the school premises, or childcare costs.

If there are problems submitting work on the school's remote platform or the work cannot be submitted on the platform, pupils will use the teacher's school email address to send work for review and feedback. The pupil will also send it from their school email address. If required, the school will also consider alternative options where appropriate, e.g. drop-off points at the school.

Pupils are accountable for the completion of their own schoolwork – teaching staff will contact parents/carers via Bromcom if their child is not completing their remote schoolwork or their standard of work has noticeably decreased.

For long term absence, teaching staff will monitor the academic progress of pupils with and without access to the online learning resources and discuss additional support or provision with the SLT/ELT as soon as possible.

Reasonable adjustments will be made to ensure that all pupils have access to the resources needed for effective remote learning. Teachers will ensure the programmes chosen for online learning have a range of accessibility features to support pupils with SEND. Teaching staff will monitor the academic progress of pupils with SEND and discuss additional support or provision with the SENDCO as soon as possible.

In the case of a full year group working remotely, live lessons may be delivered using the Google Classroom. When off site, live lessons mean that teaching staff will be available to support pupils, this does not always mean that face-to-face delivery via video conferencing will be available.

For aspects of the curriculum which are difficult to deliver through online provision, e.g. science experiments, food demonstrations and PE lessons, teachers will consider using video demonstrations accompanied by supporting explanations where appropriate. Pupils will be encouraged to take regular physical exercise to maintain fitness.

The school recognises that interactive lessons are most effective in aiding pupils' motivation and academic progression and, to this effect, teachers will aim to ensure they regularly recreate aspects of in-person interactivity when delivering to a whole class, e.g. live classes with questioning, eliciting and reflective discussion, to the best of their ability.

Depending upon the age of the pupil and the subject they are studying, this may look different. We recognise the challenges of parents/carers supporting their child with work at home, so we aim to provide scaffolds and supports to enable pupils to learn successfully and as independently as possible.

At Coquet Community School, we recognise feedback can take many forms and may not always mean extensive written comments for individual children. The school will implement a variety of formative assessment and feedback methods if a child is learning remotely.

Staff will constantly be monitoring which pupils are submitting remote learning work, the quality of the work and the frequency as well as motivation levels and progress. This will be shared with parents/carers via the MCAS app or, if there is an individual concern, via telephone.

The school will consider ways to use feedback to secure consistent engagement with remote material, e.g. displaying exemplary work and providing rewards for engagement or outcomes.

Remote learning on site

There may be reasons why a pupil is on site but learning in a non-classroom space. In this situation, we will provide access to live lessons for the pupil to ensure that they are not disadvantaged and do not fall behind in their education.

Pupils will be provided with a laptop and a headset to enable them to see the lesson slides and hear the lesson dialogue. They will also be able to access their work booklet either provided from the classroom or via a copy provided in the Google Classroom. The pupil will not be able to engage with the class teacher, however, during the lesson as their microphone, chat function and camera will be switched off. They will, however, be able to seek support, if needed, from another member of staff within their non-classroom space.

The class teacher will share their screen at the start of each lesson and are then able to deliver their lesson as they would normally.